

WELCOME

Sachin Kale

Writing Techniques

1. Précis Writing

French word exact or terse

Skills required

1. Comprehension
2. Composition
3. Compression
4. Organization

Writing Techniques

Uses

1. Power of judgment and evaluation
2. training in objectivity
3. increases vocabulary

Writing Techniques

Characteristics of good précis

ABC

1. Accuracy
2. Brevity
3. Clarity